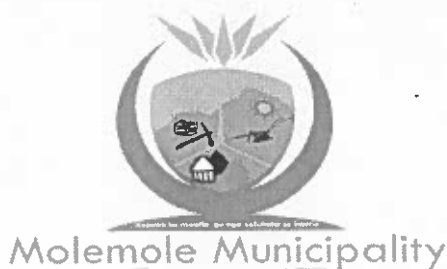


**HEAD OFFICE**

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**MOREBENG BRANCH OFFICE**

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**Ralephenya T.D**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE

**LED&P-8/1/1/03**

**Date: 06 September 2024**

### REQUEST FOR QUOTATION

**MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM PROSPECTIVE SERVICE PROVIDERS REGISTERED ON THE CENTRAL DATABASE TO IMPLEMENT YOUTH IN AGRICULTURE PROGRAMME.**

#### 1. Scope of work:

The actual scope will cover all the activities attached to implementation of Youth in Agriculture Programme for a period of six (6) months.

ITEM / DESCRIPTION	UNIT PRICE	TOTAL PRICE
Facilitate and secure experiential farm for four agricultural graduates, Negotiate and sign partnership agreement with identified farmers in Molemole for graduate's placement.		
Designing of an experiential learning programme for the duration of the period appointed Design onsite support/monitoring and evaluation tools/templates Acquire graduates support materials in line with the programme. Training of mentors on the prescribed processes of mentorship		
Onsite support/monitoring and evaluation Conducting continuous assessment of graduates portfolios in Consultation with Municipality and Dept. Agriculture and Rural Development, AgriSeta		
Develop recruitment strategy for more partners to participate in the programme Generate proposal to source funds for capacity building and infrastructure development for Youth In Agriculture Programme Land acquisition for graduates within jurisdiction of the municipality		
Develop schedule for monthly and quarterly meetings with municipality and other relevant stakeholders for all graduates and generate reports Conduct monthly monitoring and evaluation sessions Compile monthly, quarterly and close up report		
Graphic design, emblem embedded certificates, printing using parchment paper, framing and packaging for four graduates		
<b>Subtotal (Excluding Vat)</b>		
<b>Vat @ 15%</b>		
<b>Total (Vat Inclusive)</b>		

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**Mission: To provide essential and sustainable services in an efficient and effective manner.**

**2. The following documentation should be attached to the quotations:**

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Valid Tax compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e. Certified copy of valid Agri-SETA accreditation/re accreditation letter (In bidding Company's name)

**3. Stage 1: Evaluation on functionality.**

Under functionality, Bidders must achieve a minimum of 80% (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal). Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified.

**NB: Only the combined Price & Specific Goal points will determine the highest point scoring bidder to be awarded the contract.**

CRITERIA	WEIGHT	APPLICABLE VALUES
<b>COMPANY EXPERIENCE</b>	<b>35</b>	
<ul style="list-style-type: none"> <li>▪ Attach three (03) appointment letters/ purchase orders stating provision of services in one of the following areas: monitoring &amp; evaluation, project management agricultural graduates, training, providing skills programme to graduates from any organ of state or private entity with contactable references.</li> </ul>		
<b>PERSONNEL CAPACITY</b>	<b>25</b>	<b>Poor = 1</b>
<ul style="list-style-type: none"> <li>▪ 1x Project Manager: A minimum of three (03) years' experience in agricultural sector attached to: advisory services, conducting M&amp;E programmes for graduates partnership formation, and strategy development.</li> </ul>		<b>Average = 2</b>
<ul style="list-style-type: none"> <li>▪ Attach CV and certified copies qualifications: Bachelor's/B-Tech degree in Rural Development and Extension – Agriculture or higher</li> </ul>		<b>Good = 3</b>
	<b>15</b>	<b>Very good = 4</b>
<ul style="list-style-type: none"> <li>▪ 1x Project Officer: A minimum of two (02) years' experience in agricultural sector attached to: Animal production, advisory services, and animal health for agricultural graduates.</li> </ul>		<b>Excellent = 5</b>
<ul style="list-style-type: none"> <li>▪ Attach CV and certified copies of qualification: National Diploma in Animal production or higher</li> </ul>		
	<b>15</b>	

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<ul style="list-style-type: none"> <li>1x Project officer: A minimum of two (02) years' experience in Agricultural sector attached to: plant/crop production, crop science, mentoring of agricultural graduates, Attach CV and certified copies of qualifications: National Diploma in crop/plant production or crop science or higher.</li> </ul>	
<b>IMPLEMENTATION METHODOLOGY</b>	<b>10</b>
<b>Project approach:</b> <ul style="list-style-type: none"> <li>Provide the bidder's approach, methodology and also demonstrate the technical expertise and innovation which will be employed for the implementation of the agricultural skills development and mentorship of farmers</li> </ul>	
<b>TOTAL POINTS</b>	<b>100</b>

**N.B. The Municipality reserves the right to verify the authenticity of the attachments relating to the above. Bidders will be disqualified and possible legal action will be taken if it can be found that a Bidder submitted fake documents.**

#### **4. Stage 2: Evaluation on Price and Specific Goals**

- Bidders must attach following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

<b>Preference Points for specific Goals</b>	<b>Means of Verification</b>	<b>Points</b>
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman-ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

#### **5. THE FOLLOWING CONDITIONS WILL APPLY:**

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof.

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Kindly direct all technical enquiries to Mr. F.C.M Makgoka at 015 501 2352 between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the 13<sup>th</sup> September 2024 at 11h00, clearly marked **"YOUTH IN AGRICULTURE PROGRAMME"**

No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**MAKGATHO K.E.**  
**MUNICIPAL MANAGER**

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